

LinkedIn Delegation Instructions

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1. Access Your Page's Super Admin View:

Make sure you're logged into your LinkedIn account and in your Page's super admin view. This is where you have full control over the Page's settings and management.

2. Navigate to Manage Admins:

In the left-hand menu, click on "Settings" and then select "Manage admins".

3. Add a New Admin:

On the "Manage admins" page, you'll see a button to "Add admin". Click on it.

4. Search for the Admin:

Enter the name or email of the person you want to add as an admin in the search field. LinkedIn will display a list of matching profiles.

5. Select the Admin and their Role:

Choose the correct person from the list and then select the appropriate admin role for them. You can choose between Page admin and Paid media admin roles, [says LinkedIn](#).

6. Save Changes:

Click "Save" to finalize the changes and grant the new admin access to the Page.